

**Arrowhead Architectural Committee**  
**January 21, 2020**

In attendance: George Lathrop, Terry Schaefer, Kevin Jansen, Dave Kreienkamp, Yuri Osterhout, and Zach Jenkins.

Dave Kreienkamp made a motion to accept the October 1, 2019 minutes. Zach Jenkins seconded the motion, which passed unanimously.

George Lathrop welcomed Nick Hogrefe and Tyler Turi from the Spieker Company. They were presenting a package to remodel the exterior of the Professional Skills Institute on Holland Road. The primary product was a metal siding and after some discussion, the group decided to table this request. The Spieker Company agreed and will be back once other products are decided upon by the building owners.

George Lathrop distributed the request from Metamore State Bank for a vinyl wrap around the depository and ATM machines. After discussion on this George Lathrop made a motion to not pass this request for the vinyl wrap. Terry Schaefer seconded the motion which passed unanimously.

There was a brief discussion about a banner hanging on the new hotel on Indian Wood Circle. Zach Jenkins was going to send Andy from the City of Maumee over to check it out and let them know approval from this Committee and permits from the City were necessary for banners.

There being no other business, the meeting adjourned.

Respectfully submitted,  
Karen Barker

**Arrowhead Architectural Committee**  
**February 4, 2020**

In attendance: George Lathrop, Terry Schaefer, Kevin Jansen, Yuri Osterhout, Zach Jenkins and Willis Day.

Terry Schaefer made a motion to accept the January 21, 2020 minutes. Zach Jenkins seconded the motion, which passed unanimously.

George Lathrop welcomed back Nick Hogrefe and Tyler Turi from the Spieker Company. They were presenting a new material package for the remodeling of the exterior of the Professional Skills Institute on Holland Road. The metal siding has been replaced with a cement board, color to be determined later. After a brief discussion George Lathrop made a motion to approve the plans submitted two weeks ago subject to the metal siding being replaced with cement board. Willis Day seconded the motion, which passed unanimously.

George Lathrop distributed a request from Wood Spring Suites on Indian Wood Circle for "Now Open" banners to be placed on the south and west side of the building under their name. After some discussion George Lathrop made a motion to approve the banner as submitted; however, one banner is allowed. Terry Schaefer seconded the motion, which passed unanimously.

There being no other business, the meeting adjourned.

Respectfully submitted,  
Karen Barker

**Arrowhead Architectural Committee**  
**March 17, 2020**

In attendance: George Lathrop, Dave Kreienkamp, Zach Jenkins, Andy Glenn, Patrick Burtch, David Busick with Terry Schaefer and Kevin Janson via telephone.

Zach Jenkins made a motion to accept the February 4, 2020 minutes. Dave Kreienkamp seconded the motion, which passed unanimously.

George Lathrop introduced and welcomed the new City Administrator, Patrick Burtch. George explained that he met last week with Patrick and others regarding the Towne Place Suites by Marriott hotel project on Indian Wood Circle and that Patrick had several meetings with the developer of the hotel. This hotel will be north of Brondes and the present four story hotel. It was suggested that this hotel be six stories to break up the four story building structures along this road. It was also suggested to shift this hotel south and share the drive with the current hotel and possibly design a pathway to the Pinnacle property. After some discussion George brought in Dean Frederick from D.R. Frederick & Associates the designers for this project. George explained to Dean about the concern of the four story structures in a row. There was also concern about the land locked in with the present plan. George explained the six story structure would make it more visible. Dean said he was in agreement with the various changes and was going to go back to the owners with these suggestions. Andy Glenn asked if the Architectural Committee would be in agreement with these suggestions if the changes were made, and all present agreed. It was decided that Dean would get back to George Lathrop or Patrick Burtch with the owners decision.

On another note, Patrick Burtch also suggested that future development in the Arrowhead Park might possibly be retail or commercial with residential on upper floors. He said the C-2 zoning allows for residential above first floor, and that this would be a great area with the walking distances to restaurants, stores, etc.

George Lathrop discussed with the committee a request from John Mancy for a temporary banner stating they have take-out orders during the Coronavirus Pandemic with restaurants being closed to inside seating. The committee agreed banners would be okay and the \$25 submittal fee would be waived to try and help these businesses. Andy Glenn and Zach Jenkins from the City of Maumee said the mayor was in agreement and a letter would be forthcoming. Andy Glenn offered to deliver the letter from both the Mayor of Maumee and George Lathrop, Chairman of the Architectural Committee to all the restaurants in Arrowhead Park.

George Lathrop then distributed a site plan from American Frame on Tomahawk Drive. American Frame needs to expand the building and want to expand in the front to the right of way. Those present did not see as issue with it, and asked that the owner prepare a site plan and more details so it can be reviewed by the committee.

There being no other business, the meeting adjourned at 9:30am.

Respectfully submitted,  
Karen Barker

**Arrowhead Architectural Committee**  
**July 7, 2020**

In attendance: George Lathrop, Kevin Janson, Yuri Osterhout, Dave Kreienkamp, Andy Glenn, Patrick Burtch, with Terry Schaefer via telephone.

Previous meetings minutes were not approved. These will be approved at next meeting. Everyone present agreed.

Andy Glenn and Patrick Burtch informed the Committee that the City approved new zoning ordinances last night. An example of the change is a greater focus on requirements for improved landscaping and less asphalt among other things. They suggested that when projects are submitted to the Committee we meet with the City before Committee meetings so we can confirm our approvals are similar and avoid someone playing us against each other. Those present agreed.

I then introduced Tyler Turi, who was presenting a landscaping package for the Professional Skills Institute. After some discussion the Committee agreed to table this request pending additional information. Clarification on the tree count and mounding the parking lots are two of the issues. Those present agreed.

I distributed a request for a dumpster enclosure at 1684 Woodlands Drive. Andy Glenn pointed out that based on the new City ordinances passed last evening, dumpster enclosures must be of similar material as the main structure. Andy Glenn said the City would not approve what is on the table. All those present agreed that if the City cannot approve this request, then we should not either.

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There being no other business, the meeting adjourned.

Respectfully submitted,  
George Lathrop, Chairman

**Arrowhead Architectural Committee**  
**August 18, 2020**

In attendance: George Lathrop, Kevin Janson, Yuri Osterhout, Dave Kreienkamp, Andy Glenn, Chuck Nauman with Terry Schaefer via telephone.

Dave Kreienkamp made a motion to accept both the March 17, 2020 and the July 7, 2020 minutes. Andy Glenn seconded the motion, which passed unanimously.

George Lathrop welcomed back Tyler Turi, who was presenting a revised landscaping package for the Professional Skills Institute. After some discussion and Andy Glenn agreeing that the revised plan meets with the City's suggestions, George Lathrop made a motion to approve the revised landscaping plan. Yuri Osterhout seconded the motion, which passed unanimously.

George Lathrop distributed a sign request from Toledo Sign Company for Western & Southern Life at 1745 Indian Wood Circle. After a brief discussion George Lathrop made a motion to approve the sign as submitted. Terry Schaefer seconded the motion, which passed unanimously.

George Lathrop opened a discussion regarding the Starbuck's landscaping. He commented that they had removed the approved landscaping and replaced with decorative grasses. Andy Glenn commented that the City has been in contact and is working with the owner. George felt a letter should be sent from the Arrowhead Architectural Committee about these changes.

George Lathrop also questioned those present about the Annual Meeting. He felt with Covid restrictions that possibly the meeting be cancelled. It was discussed about having a virtual meeting. No definite decision was made.

There being no other business, the meeting adjourned.

Respectfully submitted,  
Karen Barker