

Arrowhead Architectural Committee
December 4, 2012

In attendance: George Lathrop, Cathy Redford, Bruce Wholf, Terry Schaefer, Adam Kral and Jim Schwarzkopf.

George Lathrop opened the floor for discussion pertaining to the signage request of Stautzenberger College. After a short discussion, the representatives from Stautzenberger and Myra Gueli of Toledo Sign Company were invited into the meeting. Myra explained that with the directional signage being requested, Stautzenberger was hoping to eliminate the confusion for the main campus. The committee decided to vote on each sign being requested.

After a brief discussion on the directional signage, Adam Kral made a motion to approve the directional sign at the corner of Ford and Dussel, on the Barney's front parcel. Bruce Wholf seconded the motion. No one voted to approve, it was not passed.

George Lathrop commented on the multi tenant signage to be placed on the entrance to the access road on Ford Street. After a short discussion George Lathrop made a motion to approve the multi tenant signage subject to a letter inviting Mannik and Smith and all others to be on the signage, an agreement letter that shows Stautzenberger is responsible for the signage and grounds upkeep around the sign, and that BP agrees to allow the sign on their parcel. Also the sign itself will have a 6 inch faux concrete base with raised letters. Cathy Redford seconded the motion which passed unanimously.

Bruce Wholf asked Myra if the wall mounted signage was conforming to Maumee code. After a brief discussion, Bruce made a motion to approve the wall mounted building signage as submitted, subject to it being on a raceway and conforming to City of Maumee codified ordinance. George Lathrop seconded the motion, which passed unanimously.

Finally, the directional signage at the main entrance was discussed. George Lathrop made a motion to approve the sign subject to it conforming to City of Maumee codified ordinance. Terry Schaefer seconded the motion, which passed unanimously.

There being no further business the meeting adjourned at 9:15 AM.

Respectfully submitted,
Karen Barker

Arrowhead Architectural Committee
November 6, 2012

In attendance: George Lathrop, Cathy Redford, Bruce Wholf, Terry Moore, Terry Schaefer, George Naymik, Adam Kral and Tim Grohnke.

A motion by Bruce Wolf to approve the minutes of the August 7, 2012 meeting was seconded by Cathy Redford and carried.

George Lathrop opened the floor for discussion pertaining to the request of YZ Cookie Company for the installation of a dock door and outside cooler at the rear of the property. Chris Moody of YZ Cookie Company answered a few questions and explained the need for the cooler. There was further discussion regarding the dumpster. Adam Kral made a motion to approve the dock and exterior cooler as submitted with the cooler being painted to match the building, and that the dumpster would be enclosed. Bruce Wholf seconded the motion which passed unanimously.

Ben Cranston of Gardner Sign requested to speak to the committee at this meeting, regarding Mass Mutual's request for additional signage. However, he was not in attendance. After some discussion regarding the signage being directional and too large, Bruce Wholf made a motion to approve the additional signage as submitted. Terry Moore seconded the motion. No one voted to approve, it was not passed.

George Naymik commented there are still issues with some dumpsters. George Lathrop commented that Mike Hart, at the annual meeting, brought up the dumpster issue. George and Bill Bernard are to meet with Mike Hart. George stated he will create a letter with George Naymik to be mailed or distributed to the occupants with violations.

There being no further business the meeting adjourned at 9:15 AM.

Respectfully submitted,
Karen Barker

Arrowhead Architectural Committee
May 15, 2012

In attendance: Bill Bernard, George Lathrop, Adam Kral, Cathy Redford, Jim Schwarzkopf, George Naymik, Terry Moore, Bruce Wholf and Terry Schaefer.

A motion by Terry Moore to approve the minutes of the April 17, 2012 meeting was seconded by Cathy Redford and carried.

1) Wendy's Monument Signage
Arrowhead Drive

Scott Brady of Harmon Sign and Scott Schifferly of Wendy's gave a short presentation. After discussion Bruce Wholf made a motion to approve the sign as submitted providing the top measures 8 foot off curb, the base is bricked to match the building, the final placement is verified with the City for proper setback, the Committee receives a letter from the owner regarding temporary banners and other advertising and the address being located on the end of the sign. Adam Kral seconded the motion which carried.

2) Outback Steakhouse
Dussel Drive

Bill Bernard distributed the site plan and signage information for Outback's request. After a brief discussion Adam Kral made a motion to approve the signage and red vinyl as submitted, subject to verification of the square footage and compliance with City of Maumee sign codes. George Lathrop seconded the motion which carried.

3) Woodside Tenant Signage

Bill Bernard distributed the site plan and signage information for a tenant sign at 1745 Woodside Drive. After a brief discussion Adam Kral made a motion to approve the signage subject to the sign height being 8 foot from curb. Cathy Redford seconded the motion which carried.

I explained that because of serious health issues, Richard Cothorn was resigning from the Arrowhead Architectural Committee as well as being Treasurer. After discussion Bill Bernard made a motion to appoint Terry Schaefer as the new treasurer. Jim Schwarzkopf seconded the motion which carried. Bill Bernard also made a motion to purchase a plaque for Dick's services authorizing 1.25% more than the last plaque. Cathy Redford seconded the motion which carried.

George Naymik gave a brief report on trying to enforce the window clings, temporary signs and dumpster enclosures. After some discussion it was agreed to table these issues until after the next meeting, June 3rd, where the spec and regulation book will be finalized. Then the revised issue could be mailed to all the owners with a letter regarding building issues not in compliance.

There being no further business the meeting adjourned at 10:15 AM.

Respectfully submitted,
Karen Barker

Arrowhead Architectural Committee
April 17, 2012

In attendance: George Lathrop, Adam Kral, Cathy Redford, Jim Schwarzkopf, George Naymik, Terry Moore and Tim Grohnke.

A motion by Adam Kral to approve the minutes of the March 20, 2012 meeting was seconded by Cathy Redford and carried.

- 1) Barney's
Ford and Dussel Drive
Beer Cave signage

Chris Heaston of Barney's presented "Beer Cave" signage to be added to the monument sign in place of the pizza. The beer cave is not an additional business as the pizza was and therefore the committee felt it was advertising which is not allowed. They offered Chris suggestions, but for now the signage was tabled.

- 2) Wendy's
Arrowhead Drive
Monument signage

George Lathrop presented signage he received from Scott Brady at Harmon sign for Wendy's new monument sign. They are requesting the reader board as other restaurants have. Adam commented the other readers were negotiated. There was also discussion as to where this sign will be placed. George made a motion to table the signage until a site plan is provided with the sign placement as well as negotiate the reader board for letter from manager acknowledging window cling-ons are not admissible. Terry Moore seconded the motion which carried.

- 3) Hammill Manufacturing
360 Tomahawk Drive
Signage

George Lathrop presented signage for Hammill Manufacturing. After a brief discussion Adam Kral made a motion to accept the signage as presented, subject to adding the address numbers. Jim Schwarzkopf seconded the motion which carried.

George Naymik gave a short slide show indicating some of the park violations with dumpsters and dead trees. It was discussed that a letter should be sent to the owners of the property indicating the violation and noting that architectural approval is necessary before improvements are made. There was a time line discussed being May 30th for Architectural approval and July 15th for completion of work.

There being no further business the meeting adjourned at 10:00 AM.

Respectfully submitted,
Karen Barker

Arrowhead Architectural Committee
March 20, 2012

In attendance: Bill Bernard, George Lathrop, Adam Kral, Cathy Redford, Jim Schwarzkopf, George Naymik and Terry Schaefer.

A motion by George Lathrop to approve the minutes of the March 6, 2012 meeting was seconded by Jim Schwarzkopf and carried.

- 1) Max & Erma's Restaurant
1391 W. Dussel Drive
Patio and Surrounding Landscape

Paul Waltz the architect for Max & Erma emailed the request for the outdoor patio, new landscaping and patio furniture. After review, Adam Kral made a motion to approve the request as submitted subject to the following:

- 1) No logo shall appear on the patio umbrellas,
- 2) New landscaping trees need to be identified,
- 3) The landscaping needs to be irrigated and
- 4) The new gate needs to comply with the building code for emergency exits.

The motion was seconded by George Lathrop and carried.

- 2) Apricato
1470 Ford Street
New tenant signage
Presented by Bill Steele and Mr. Chopra

Bill Steele presented two options for the Apricato signage. After discussion George Lathrop made a motion to approve the Option One signage, subject to the tongue sticking out in the face being removed. The motion was seconded by Cathy Redford and carried.

- 3) JDI Group, Inc.
360 W. Dussel Drive
Front Canopy Entrance and Landscape

Tim Fry from JDI Group emailed the request for exterior painting, canopy over front entrance and green scape of 360 W. Dussel Drive. After discussion George Lathrop made a motion to table the request pending further information on canopy materials, landscaping and actual color chips. The motion was seconded by Cathy Redford and carried.

Bill Bernard inquired on the progress for the revisions of the Regulation Book.

- The Declaration of Restrictions -- Richard Cothorn's section is complete.
- Procedure for Submitting Plans to the Arch Committee, Excerpt from City of Maumee Ordinance and C-M District Plans and Standards -- Adam Kral and Cathy Redford's sections are done.
- Signage Regulations for Temporary Signage, Office Sites, Office Sites in the Woodlands, Retail Sites and Industrial Sites -- George Lathrop and Bruce Wholf's sections are still being revised. George stated that he and Bruce are working on combining the new City sign regulations with the Committee's.

George Naymik reported that he visited all the violation sites reported at the last meeting. The Courtyard by Marriott and Max & Erma's removed the temporary banners. The Beer Keg signage at Barneys was taken down and Jeff Morrin's temporary signage on Holland Road will be removed by March 27th. There was discussion regarding the Humane Society's dumpsters and a letter will be sent to instruct them to enclose the dumpsters.

Adam Kral inquired about permission for a neon green stripe around the old Kuhlman building. ProMedica is branding all their buildings, Toledo Hospital, St. Luke's Hospital, etc. He was approached for this project and wanted the committee's opinion.

There being no further business the meeting adjourned at 10:00 AM.

Respectfully submitted,
Karen Barker

Arrowhead Architectural Committee
February 21, 2012

In attendance: George Lathrop, Adam Kral, Bruce Wholf, Cathy Redford, Greg Feller, Doug Elliot and Jim Schwarzkopf.

A motion by Bruce Wholf to approve the minutes of the January 17, 2012 meeting was seconded by Adam Kral and carried.

Myra Gueli from Toledo Sign presented the new Metro Woods monument signage, which included adding tenant names. After discussion, Adam Kral made a motion to approve as submitted subject to verification of the square footage, the address being flush mounted, and the tenant panels being aluminum with vinyl letters. George Lathrop seconded the motion which carried.

George Lathrop presented signage for the Signature Bank Tech Center at 570 Longbow Drive. George explained the monument will remain the same with only a name change. After discussion George Lathrop made a motion to approve the signage as submitted subject to the numbers and letters being raised. Cathy Redford seconded the motion which carried.

I reported I never received enough votes for the email request for the Almondina Cookie Company on Tomahawk Drive to repaint their exterior building. After a short discussion it was agreed no vote was necessary as they are painting the same color and design.

Adam Kral stated he was acting as the liaison between the Architectural Committee and Arrowhead Park Association and it was discussed at the Association meeting that the park signage is becoming very worn. Adam is getting quotes for new park signs.

Adam Kral also had a short list of items which need the compliance officer's attention. Adam was going to email the list to George Naymik to review. There was a short discussion pertaining to what the procedure is when George approaches someone not in compliance. It was suggested with the new revisions for the spec book that possibly some type of fine could be levied for not complying.

Bruce Wholf commented that the revisions are to be completed by the next meeting, March 20th; however, he has a conflict and cannot attend this meeting. It was suggested that possibly the revisions be discussed at the April meeting.

There being no further business the meeting adjourned at 9:30 AM.

Respectfully submitted,
Karen Barker

Arrowhead Architectural Committee
January 17, 2012

In attendance: Bill Bernard, George Lathrop, Tim Grohnke, Richard Cothorn, Adam Kral, Bruce Wholf, George Naymik and Cathy Redford.

A motion by Richard Cothorn to approve the minutes of the December 20, 2011 meeting was seconded by George Lathrop and carried.

Bill Bernard opened the meeting by stating that his IT people were able to open the disk, which held the original Spec and Regulation Book for the Arrowhead Architectural Committee. After some discussion it was decided that sections would be assigned to individuals for review with the March 20, 2012 meeting as the deadline.

- The Declaration of Restrictions – Richard Cothorn
- Signage Regulations for Temporary Signage, Office Sites , Office Sites in the Woodlands, Retail Sites and Industrial Sites – George Lathrop and Bruce Wholf
- Procedure for Submitting Plans to the Architectural Committee, Excerpt from City of Maumee Ordinance and C-M District Plans and Standards – Adam Kral and Cathy Redford.

Bill inquired what the regulations were for the real estate temporary signage. The Holland Road property next to UPS just received permission for two signs, which caused confusion. It was explained because of the two street/road frontages (Holland Road and Turnpike frontage) the additional sign was granted.

Bill stated that the samples arrived for the building finishes for Max & Erma's. After some discussion Adam Kral made a motion to accept the two signs on the building, no hamburg mural subject to letters being individual and raised. Bruce Wholf seconded the motion which carried.

George Lathrop made a motion to accept the plain awning material as submitted. Cathy Redford seconded the motion which carried.

Max and Erma's monument signage was open for discussion. Bruce Wholf made a motion to approve the monument signage as submitted, subject to max height not exceeding 8' from curb height and setback shall conform with size of sign. Adam Kral seconded the motion which carried.

The packet was distributed for the Metro Woods sign. Questions were raised for the size of the monument as well as the lettering. After discussion, Bruce Wholf made a motion to table this request until the next meeting where Myra can present in accordance with regulations, height and raised letters. Cathy Redford seconded the motion which carried.

The packet for My Little Me signage at Arrowhead Shops was distributed. After discussion Adam Kral made a motion to approve the signage as submitted allowing 36" in height, subject to the City of Maumee's approval. Bruce Wholf seconded the motion, which carried.

George Naymik gave a short compliance report indicating about 15 to 18 dumpsters sit out in the open and inquired if he should be contacting these tenants. Also the kiosk at Arrowhead Shops was discussed for its disrepair. George Lathrop stated that it will be gone probably by spring.

Bill Bernard stated that he has a conflict with the meeting dates for February, April and May. George Lathrop offered to Chair the meetings in Bill's absence. Bill asked those present to check their schedules to see that they will be available for the years upcoming meetings.

There being no further business the meeting adjourned at 9:45 AM.

Respectfully submitted,
Karen Barker